Distribute via Fairbanks email
To RMTS contacts
August 14, 2015

Reminder #3

Federal Fiscal Year 2016
(October 2015 to September 2016)

Random Moment Time Study (RMTS)
Mandatory Annual Training for MH/IDD

RMTS annual training is mandatory for all Mental Health/Intellectual and Developmental Disability (MH/IDDs) that wish to participate in the Medicaid Administrative Claiming (MAC). Training sessions are conducted by the Texas Health and Human Services Commission (HHSC).

It is crucial MH/IDDs understand that compliance with the RMTS annual training requirement is mandatory. Failure to comply with this requirement will impact the MH/IDD's ability to draw federal funding for MAC. In addition, MH/IDDs will not be given full access to STAIRS the online time study system for FFY 2016 until the annual training requirement is met.

The below link will take you to the HHSC Rate Analysis Department MH/IDD training information webpage on which you will find details about training requirements, training registration, as well as a list of contacts should you have any questions.

http://www.hhsc.state.tx.us/rad/time-study/ts-mhmr-training.shtml

Upcoming Training Sessions for **FFY 2016**:

Date	Program	Mode	Type	Start	End
08/11/15	MH/IDD	Webinar	Refresher	8:30 AM	11:00 AM
08/20/15	MH/IDD	Webinar	Initial	1:00 PM	4:00 PM
09/01/15	MH/IDD	Webinar	Refresher	1:00 PM	3:30 PM
09/03/15	MH/IDD	Webinar	Initial	8:30 AM	12:00 PM
11/05/15	MH/IDD	Webinar	Refresher	1:00 PM	3:30 PM
11/19/15	MH/IDD	Webinar	Initial	8:30 AM	12:00 PM
02/02/16	MH/IDD	Webinar	Refresher	1:00 PM	3:30 PM
02/23/16	MH/IDD	Webinar	Initial	8:30 AM	12:00 PM
05/05/16	MH/IDD	Webinar	Refresher	1:00 PM	3:30 PM
05/19/16	MH/IDD	Webinar	Initial	8:30 AM	12:00 PM

"Initial versus Refresher"
Training requirements can be met by one of two methods. RMTS Contacts who have never attended RMTS MH/IDD training must attend "initial" training. Those who have attended an initial training may attend either initial or refresher training. See above website for additional details.

The training for RMTS Contacts is held separate from the training for MAC Financial Contacts. Training for the MAC Financial Contacts will be offered closer to the actual financial reporting periods. Although an overview of the MAC Financial will be provided during the RMTS training, it is mandatory for the MAC Financial Contact to attend the separate MAC Financial training in order to have access to the online

financials. Information about the MAC Financial session is available at the links provided below.

MAC - http://www.hhsc.state.tx.us/rad/time-study/ts-mhmr-training.shtml

If you have any questions, please contact the Texas Health and Human Services Commission (HHSC) Time Study Unit at TimeStudy@hhsc.state.tx.us or (512)490-3194